

BRIDGELAND WATER AGENCY
Minutes of Meeting of Board of Trustees

June 3, 2025

The Board of Trustees (the "Board") of the Bridgeland Water Agency (the "Agency") met in regular session, open to the public, on June 3, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, in accordance with the duly posted notice of said meeting, and roll was called of the Trustees and alternate Trustees duly appointed to said Board by the members of the Agency, as follows:

<u>Member</u>	<u>Trustee/Alternate</u>	<u>Present</u>
Harris County Municipal Utility District No. 418	Chris Gilbert, Trustee	Yes
	Steven P. Knabe, First Alternate	No
	Colby McClary, Second Alternate	No
Harris County Municipal Utility District No. 419	Sam Goodspeed, Trustee	Yes
	Carissa Fabian, First Alternate	No
	Robert G. Thomas, Second Alternate	No
Harris County Municipal Utility District No. 489	Christian Carroll, Trustee	Yes
	Trace Salazar, First Alternate	No
Harris County Municipal Utility District No. 490	Lee Markiewicz, Trustee	Yes
	Sarah Barrera, First Alternate	No
Harris County Municipal Utility District No. 491	Reagan Griffith, Trustee	No
	Katrinna Wilkins, First Alternate	No
	Anthony Baber, Second Alternate	No
Harris County Municipal Utility District No. 492	Ann McCarroll, Trustee	Yes
	Nicholas Baker, First Alternate	No
Harris County Municipal Utility District No. 493	Tommy J. Vicknair, Trustee	No
	Kaci Schlachter, First Alternate	No

Trustee Vicknair entered the meeting after it was called to order, as noted herein.

Also present were Garrett Tabor of Municipal Accounts & Consulting, L.P. ("MA&C"); Mackenzie Johnson of Inframark, LLC ("Inframark"); Justin Waggoner and Jenna Craig of Touchstone District Services, LLC ("Touchstone"); and Mitchell G. Page and Peyton McKelvey of Schwartz, Page & Harding, L.L.P. ("SPH").

With a quorum of the Board in attendance, the President called the meeting to order.

PUBLIC COMMENTS

The Board considered public comments. There being no members of the public in attendance, the Board continued to the next item of business.

ROUNDTABLE DISCUSSION

The Trustees noted that it would not be necessary to convene in a roundtable to discuss matters relevant to their districts, as there were no new matters to discuss at this time.

Trustee Vicknair entered the meeting at this time.

APPROVAL OF MINUTES

The Board considered approval of the draft minutes of its meeting held on May 6, 2025. Following review and discussion of the minutes presented, Trustee Goodspeed moved that said minutes be approved, as written. Trustee Carroll seconded said motion, which unanimously carried.

BOOKKEEPER'S REPORT

Mr. Tabor presented to and reviewed with the Board the Bookkeeper's Report dated June 3, 2025, a copy of which is attached hereto as **Exhibit A**. Following discussion, Trustee Markiewicz moved that the Bookkeeper's Report be approved, as presented, and the disbursements listed therein be approved for payment. Trustee Goodspeed seconded said motion, which unanimously carried.

STATUS OF AUDIT REPORT FOR FISCAL YEAR ENDING MAY 31, 2025

Mr. Page advised the Board that Forvis Mazars, LLP is in the process of preparing a draft of the Agency's audit report for the fiscal year ended May 31, 2025, and is expected to present same to the Board for review and approval within the coming months.

WEBSITE AND SMART DEVICE APPLICATION MANAGEMENT

The Board then discussed the status of the Agency website and Go.Gov smart device application. Mr. Page provided the Board with an update relative to the proposed Standard Operating Procedures ("SOP") for the proper handling of tickets submitted to the Agency through BWA Connect. In connection therewith, Mr. Page reported that SPH circulated the proposed SOP to the participant Districts for review and consideration, as previously requested by the Board, and received no comments to same. It was noted that no further action was required by the Board in connection with this matter.

Ms. Craig then presented to and reviewed with the Board the monthly Communications Meeting Report, as prepared by Touchstone, a copy of which is attached hereto as **Exhibit B**. Following review and discussion, it was noted that no action was required by the Board in connection with the Communications Meeting Report at this time.

ADOPTION OF AGENCY MASCOT

The Board next considered the adoption of an Agency mascot. In connection therewith, Ms. Craig presented to and reviewed with the Board a report detailing potential mascot options for the Board's consideration, a copy of which is attached hereto as **Exhibit C**. The Board reviewed the various options and discussed the matter at length. It was then moved by Director Goodspeed that the Board continue with discussions regarding the potential adoption of an Agency mascot. Director Carroll seconded the motion, which carried by a vote of five (5) in favor and one (1) opposed, with Trustees Goodspeed, Carroll, Markiewicz, McCarroll and Vicknair being in favor, and Trustee Gilbert being opposed.

The Board continued its review of the potential mascot options and identified its top three (3) choices for further consideration. The Board then requested that Touchstone prepare a survey for consideration by the participant Districts in order to determine whether the Districts are in favor of a mascot for the Agency and, if so, which of the Board's top choices are favored. Following discussion, it was moved by Trustee Goodspeed, seconded by Trustee Carroll and unanimously carried, that Touchstone be authorized to prepare a survey for consideration by the participant Districts, as discussed.

Trustee Gilbert exited the meeting at this time.

BWA CONNECT SUMMARY

Ms. Johnson presented to and reviewed with the Board the monthly BWA Connect Summary, a copy of which is attached hereto as **Exhibit D**. It was noted that no action was required by the Board in connection with the BWA Connect Summary at this time.

EDUCATIONAL MATERIALS

The Board next considered the status of McCurdy Media's ("McCurdy") preparation of educational content. Trustee Goodspeed briefly reported on the content currently in progress by McCurdy. Following discussion, it was noted that no action was required by the Board in connection with this matter at this time.

EXECUTIVE SESSION

Trustee Goodspeed announced at 12:59 p.m. that the Board would convene in closed session, as authorized by Texas Government Code, Section 551.071.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 1:08 p.m. It was noted that no action was taken by the Board in connection with the matters discussed in Executive Session.

UPCOMING COMMUNITY EVENTS

Trustee Goodspeed noted that he had nothing new to report with respect to the status of upcoming community events and the scheduling of same.

LAW ENFORCEMENT MATTERS

The Board next discussed general security matters within the Bridgeland community. In connection with the Agency's assumption of the Flock Safety ("Flock") license plate reader contracts currently entered into, pursuant to the interlocal agreements with Harris County Municipal Utility District Nos. 418, 419, 489, and 490 (the "MUDs"), Mr. Page reported that he is in communications with Flock regarding the matter and is awaiting additional information from Flock at this time. No action was required by the Board in connection with this matter.

ATTORNEY REPORT

The Board considered the attorney's report. In connection therewith, Mr. Page noted that he had nothing further of a legal nature to discuss with the Board at this time.

ADJOURNMENT

There being no further business to come before the Board, on motion made by Trustee Markiewicz, seconded by Trustee Carroll and unanimously carried, the meeting was adjourned.




Secretary

BRIDGELAND WATER AGENCY
LIST OF ATTACHMENTS TO MINUTES

June 3, 2025

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| Exhibit A – | Bookkeeper's Report |
| Exhibit B – | Communications Meeting Report |
| Exhibit C – | Mascot Options for Board Consideration |
| Exhibit D – | Monthly Requests Summary and BWA Connect Summary |